

Concordia Council on Student Life

Meeting Minutes

Friday, January 27, 2012 at 10am

SGW Campus

H-769

Attendance:

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| <u>Student Representatives (present)</u> S. D'Ambra A. Filopowich M. Fuller J. Lindsay C. Walcott | <u>Student Representatives (absent)</u> M. Khader N. Shah M. Hotchkiss L. Glover |
| <u>Student Services & Faculty Representatives (present)</u> T. Poletti L. Stanbra L. Gallo I. Petsopoulos K. Sheahan Dr. C. Bolton M. Drew H. Magonet | <u>Student Services & Faculty Representatives (absent)</u> Dr. S. Brutus (with regrets) B. St. Laurent (with regrets) |
| <u>Permanent Observers (present)</u> L. Toscano D. Houde R. Wangenchi | <u>Permanent Observers (absent)</u> M. Allard (with regrets) K. Hendrich (with regrets) C. Boujakanian (with regrets) G. Beasley (with regrets) |
| <u>Chair</u> A. Woodall | <u>Secretary</u> J. Stuart |
| <u>Guests:</u> M. Steigemeyer | |

1. Call to Order

2. Approval of the Agenda

Presented by I. Petsopoulos
Seconded by K. Sheahan
Passed Unanimously

3. Approval of the Minutes of Friday, November 18, 2011

Presented by I. Petsopoulos
Seconded by Dr. C. Bolton
Passed Unanimously

4. Remarks from the Chair

- A. Woodall welcomed council members to the first CCSL of 2012; year of the dragon in Chinese astrology and the end of the world according to the Mayans.
- Centre for Native Education now has a new coordinator, Nadine Montour. Everyone is encouraged to go by and introduce themselves.
- Welcome to guest M. Stiegemeyer.
- Neil Shah will no longer be attending as the GSA representative.
- Council member C. Boujakanian is on leave and will be replaced by Paul Blouin in the interim.
- CSU will be contacted about appointing a representative in place of the Continuing Education students.
- Announcement from the Associate Registrar: Changes have been made to the transcript to make it easy to read. We will invite her to a future meeting
- Congratulated the CSU, ASFA, and IEAC on the Winter Orientation and the Cultural Expressions Night.
- Holidays Around the World, a joint effort between Multi-faith Chaplaincy and Student Associations, was a great success for the third year in a row.
- Campus Compass will be having the second workshop on self-care and well-being this Saturday, January 28.
- CUSP has so many things going on that they can't easily be listed, but check out their website.
- "Oui Can Help" deadline this Monday, January 30 at 5pm for subsidy for French classes.

5. Reports from CCSL Sub-Committees

5.1 Special Projects Sub-Committee

Deadline for this semester's applications at Friday, February 17th at 5pm
Sub-Committee will meet the week following reading week.

5.2 Awards Sub-Committee

Deadline for nominations will March 1st at 5pm
Awards ceremony will be April 4th at 5th in the EV 11th Floor Artium.

6. Business Arising from the Previous Minutes

6.1 Presentation of the Student Services & Recreation and Athletics Budget:

Student Services (M. Drew)

- M. Drew explained that due to the pay equity process for three groups at the University, it was necessary to delay the development of the budgets. The first drafts of the budget produced a deficit of \$3.2 million over the three years. However, a balanced budget has been developed with no increase in Student Services or Recreation and Athletics fees using budget compressions, increased FTE levels, conservative increases in salary costs and surpluses previously reported or planned. These surpluses/savings were generated through staffing gaps (planned and unplanned), increased enrollment and planned budget compressions. These savings will be needed and allocated over the three years. The Directors will continue to look at service delivery models and possibilities for enhanced efficiencies during the next budget cycle.
- It was highlighted that there are more than 100 employees working in Student Services and 95% work directly with students. Furthermore, more than 90% of the overall budget

in Student Services is dedicated to salaries and therefore any significant budget cuts would result in reduction of personnel. The approach taken by the Directors was to pool resources to reduce overlapping expenses, include recent initiatives into the operating budgets (LIVE, CUSP, etc...), and to examine positions when vacant.

- The budget was tabled and additional information sessions will be held Monday, February 6 at 2-4pm and Friday, February 10 at 10-12 in LB-702 so that all questions can be answered; Approval of the budget will be sought at the next CCSL meeting on Friday, March 2, 2012. It will then be forwarded to the BOG for approval in April, 2012

Recreation and Athletics (K. Sheahan):

Challenges affecting operating costs and limiting our revenue generating capacity:

- Aging facilities and the lack of parking at the Loyola campus limit our potential
- Any shortfall in revenues can affect our ability to employ casual staff necessary to run programming
- We need to invest in order to have successful interuniversity sports programs
- We are not meeting targets of maintaining reserve funding to maintain our facilities in "as new" condition with the current funding framework

Strategies:

- Review user fees with a focus on fees for non-students
- Maintain a moratorium of the addition of new sports to inter-university sports program
- Re-aligning our staff structure around revenue generation and fundraising
- We must add personnel to help us manage the many new operations we have developed over the past 9 years as our core staff team has remained essentially unchanged. The cost of this will be covered through additional revenue generation.

Recreation & Athletics Overview Of Proposed Three-Year Budget:

Expenses:

- We rely heavily on contractual and casual staff because of the seasonal and event-based nature of the work we do
- Non-salary expenses include everything to purchase or invest in to support our fitness, health, recreational, athletics, equipment, and facility maintenance programs and services.
- Dome revenues and expenses have been removed from the proposed budget as its calendar of operation, as well as its unique business model, does not dovetail with the rest of the Recreation and Athletics operation and this creates delays in producing proper reports on the financial results of the department.
- Revenue generation will be important and some positions will be re-tasked to only focus on revenue generation to maintain department programming.
- Fund to maintain and upgrade equipment will only be possible if revenue reached above the limit projected to cover expenses.

Discussion and Questions:

What is included in Departmental Revenues:

Recreation & Athletics: snack bar sales, membership/program fees, space rental fees, merchandise and ticket sales, sponsorships

Health services: physicians, research overhead from physicians, cost recovery.

Counseling & Development: Services to alumni, and cost recovery.

Dean of Students: contributions from United and Presbyterian Churches to help fund position of Chaplain

How/Why is the dome required to fund itself?

The Dome has a distinct business plan because the project was developed with the approval of the Board of Governors on the condition that the project be self financing.

J. Stuart will send reminder emails about the Budget information Sessions.

7. Points of Information

- C. Walcott reminded council that February is Black History Month
- J. Lindsay announced that L. Glover is currently overseeing the final winter orientation event going on a Reggie's and that everyone is welcome to head down.
- K. Sheahan reported that the hockey, basketball and wrestling teams are heading toward securing spots in the conference championships.
- The SWARM had an event for new students called Hockey 101. Over 200 new students came out to a women's hockey game on January 13th.
- Le Gym is at over 7000 members and participants and there are just over 700 memberships at Le Centre - more than the number of memberships sold during the entire fall semester. Le Centre is among the many elements of the recently developed projects that is truly changing the landscape at Loyola.
- R+A is engaged in its first research collaboration with the department of Exercise Science. The department is also working with organization on a fundraiser to benefit DJ Sports – a youth serving organization operating in Little Burgundy.

8. Next Meeting: Friday, March 2, 2012 at 10am – H-769

9. Adjournment

Presented by I. Petsopoulos

Seconded by S. D'Ambra

Passed Unanimously